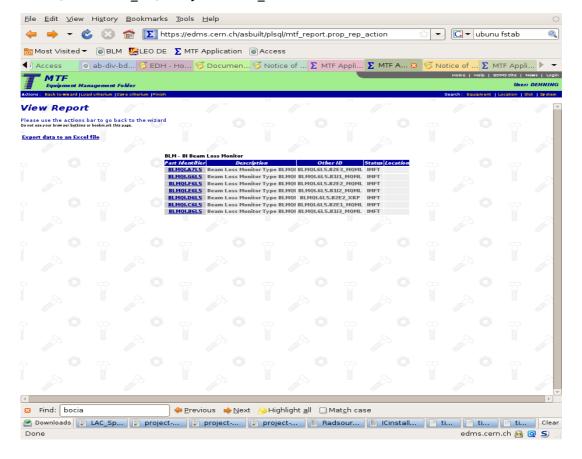
MTF data retrieval and change of data

- 1. Go to the web page: https://edms.cern.ch/asbuilt/plsql/mtf.home
- 2. "login"
- 3. Select under the headline "EQUIPMENT" (most left)
- " Generate Slots Properties Report "
- 4. In "Profile Part Number" put in BLM and click "Continue"
- 5. In "Select Properties to be displayed" select properties which you want to extract, for example, "Other Identifier" and "BJBAP input" and click "Continue"

(use Microsoft convention: ctrl+mouse to add single properties)

- 6. In "Filter Slots to be displayed" chose "Sector", for example 4-5 and in "Identifier" which slot you want, for example BLMQI.6L5 and click "View report" (% sign is used as a wild-card).
- 7. The produced table (see first picture): BLM BI Beam Loss Monitor

```
Part Identifier
              Other ID
                                  BIBAP Input
BLMQI.A7L5
             BLMQI.6L5.B2E3 MQML BJBAP.B6L5 1
             BLMQI.6L5.B1I1 MQML BJBAP.B6L5 2
BLMQI.G6L5
BLMQI.F6L5
             BLMQI.6L5.B2E2 MQML BJBAP.B6L5 3
BLMQI.E6L5
             BLMQI.6L5.B1I2_MQML BJBAP.B6L5_4
BLMQI.D6L5
             BLMQI.6L5.B2E2 XRP BJBAP.B6L5 7
BLMQI.C6L5
             BLMQI.6L5.B2E1 MQML BJBAP.B6L5 5
BLMQI.B6L5
             BLMQI.6L5.B1I3 MQML BJBAP.B6L5 6
```



8. If export into excel if needed

choose: "Export data to an Excel file":

- 9. If properties of one slot should be changed select in column "Part Identifier" name of slot "BLMQI.A7L5" the "Slot Folder: Main Info" will be shown.
- 10. Click on "**Slot data**" to select the second card (see picture below), all MTF data MTF for this monitor will be shown.
- 11. If the rights for changing slot entries are requested, just below the name "**Slot data**" "**edit**" is written, a click will change the view to the one were entries can be changed (see picture blow).

If you change any properties in MTF manually or automatically (MTF expert), you should send a message to e-logbook about any changes!!! (procedure for this will communicated in the next days)

